



Mey Systems GmbH | Merlach 16 | 96145 Sesslach

Information obligations towards our customers and suppliers under GDPR

With the new General Data Protection Regulation coming into force on 25.05.2018, the European provisions on handling personal data changed. In this letter we will inform you about your data stored by us.

We want to stress that the security of your data is very important to us and we want to meet fully our information obligations under article 13 EU GDPR.

In accordance with article 13 para. 1 GDPR, we shall provide you with the following information:

1. Responsible authority:

Mey Systems GmbH
Merlach 16
96145 Sesslach-Merlach, Germany
Telephone: + 49 9567 9226-0
Email: info@meychair.de
www.meychair.de
Managing directors: Tobias Mey and Benedikt Mey

2. Contact data of the data protection officer:

Mey Systems GmbH
Merlach 16
96145 Sesslach-Merlach, Germany
Telephone: + 49 9567 9226 0
Email: datenschutz@meychair.de

3. Purpose of processing and legal basis

Your personal data is stored as part of the existing business relationship.

Personal data is all information that relates to an identified or identifiable natural person. We collect personal data to create a customer account or fulfil an order.

It includes:

- Title, names, address, postal address, landline phone number, mobile phone number, fax number

It also includes all data that is required to fulfil, establish, modify and terminate a contractual relationship.

This is:

- delivery address, use data, contractual and accounting data

This data is collected, stored and processed for the following purposes:

- initiation of business relationships/ service provision (under article 6 para. 1 .lit. b GDPR)
- contract fulfilment (pursuant to article 6 para. 1 .lit. b GDPR)
- adherence to legal storage periods (pursuant to article 6 para. 1. lit. c GDPR)
- promotional measures to existing customers by letter or email (under article 6 para. 1 .lit. c GDPR)

If processing is based on article 6 para. 1 .lit. f GDPR, it concerns the following justified interests of Mey Systems GmbH.

- Customer retention
- Increasing turnover

If the provision of personal data is due to an intended or concluded completion of contract between Mey Systems GmbH and the person involved, then the provision of the personal data is a prerequisite for the conclusion and implementation of contract. Failure to provide personal data could result in the inability to complete precontractual measures and conclude the contract.

4. Recipients:

Personal data will only be transferred to third parties if required to fulfil the contract. In this case Mey Systems GmbH will only transfer data to third parties if they have committed to protect your data.

Personal data is transferred insofar as Mey Systems GmbH is legally bound to disclose the data.

Categories of recipients of personal data:

- IT service providers
- Legal service providers
- Delivery service providers
- Banks and credit institutes
- Tax office and authorities
- Credit agencies
- Commercial agents

Personal data shall not be transferred to third parties for promotional and marketing purposes.

The commercial transfer of personal data to third parties shall not occur.

Personal data shall not be transmitted beyond the European Union.

Staff of Mey Systems GmbH have a confidentiality obligation.

In accordance with article 13 para. 2 GDPR, we shall provide you with the following information:

5. Storage period:

- Customer master data is stored for 10 years
- Business mail is stored for 6 years.
- Other personal data is stored for 6-10 years depending on the tax and commercial law storage periods.
- When all tax and commercial law storage periods have elapsed, the data is deleted, unless you have consented to further storage.

6. Rights of the persons affected (pursuant to article 15-21 GDPR):

- information (article 15 GDPR)
- correction (article 16 GDPR)
- deletion (unless contradicted by storage periods under tax and commercial law) (article 17 GDPR)
- limitation of processing (article 18 GDPR)
- objection to processing (article 21 GDPR)

When processing of your data requires your consent, you have the right to revoke this consent at any time without affecting the legality of processing carried out until the withdrawal of consent.

We use your data for the purposes of direct advertising (article 6 para. 1 lit. f GDPR) you can object at any time.

- Right to complain to the supervisory authority (pursuant to article 77 GDPR)
- data transfer (article 20 GDPR)

7. Responsible data protection supervisory authority:

Bavarian State Office for Data Protection (BayLDA)
Promenade 18
91522 Ansbach
Telephone: + 49 (0) 981 180093-0
Fax: +49 (0) 981 180093-800
Email: poststelle@lda.bayern.de

Mailing Address
P.O. Box 606
91511 Ansbach

8. Profiling:

Automated decision making and profiling is not used.

9. Right to withdraw consent

At any time you can withdraw consent or object to processing of your personal data. This does not affect the legality of the data processing carried out on the basis of the consent before it was revoked.
Withdrawal of consent can be sent by post, email or fact to the following addresses:

Mey Systems GmbH
Merlach 16
96145 Sesslach-Merlach, Germany
Fax: + 49 9567 9226-36
Email: info@meychair.de